

**OFFICE OF THE COMMISSIONER OF POLICE : DELHI.**

**C I R C U L A R**

No. 01/2012

*Delhi Police*

**Sub : Instructions with respect to victims of sexual offences/rape etc.**

\*\*\*\*\*

It has been learnt that accused persons arrested in sexual exploitation case get acquittal due to failure of the police to produce the victim. Non availability of the victim reflects a grim picture on the part of police. On the occasions, the Learned Courts have taken serious view in this regard. This situation can be avoided if the investigating officers exercise professional attitude while handling such cases.

At the time of recording of First Information Report, the victim of such cases should be interacted by the I.O. in a peaceful environment to ensure maximum information about the incident and victim herself. After getting initial information, a responsible lady police official should talk to the victim at length to yield purposeful personal information about the victim. This will help prosecution to produce the victim in the Court during trial. During this interaction, expert members of NGOs working in this filed can also be associated so that the victim may feel more comfortable. During the course of interaction with victim the I.O. should try to get maximum details from victims such as to enable victim to produce before court.

1. Name/address and contact number of the victim in Delhi as well as of her native place.
2. Complete detail about the family members of the victim. It should include parents of the victim and parents of her husband also, if she is married.
3. Detail of property/vehicle if any, in the name of victim or any of her family members.
4. Her birth place with name of concerned Police Station, Tehsil and District.
5. Detail about school/college if relevant, with class/date of admission/leaving the institution.
6. Name, address and contact number of any friend / teacher who have been in regular contact with her.
7. Details of other persons with whom she has been in regular contact.
8. Detail about land lord, if she is a tenant. The land lord should be requested to inform the I.O. if the victim changes her address.
9. Concerned beat staff should also be briefed to remain in contact with the victim/witness.
10. In case, victim is minor, Child Welfare Committee/concerned court should be requested by the IO to get verified the address and actual relation of the person to whom victim is handed over before passing such order.

**(SUNIL GARG) I.P.S.**  
JOINT COMMISSIONER OF POLICE  
POLICE HEADQUARTERS: DELHI.

No. 01-100/Record branch / PHQ, dated Delhi, the 03-01-2012.

**Copy to:-**

1. All Special Commissioners of Police, Delhi.
2. All Joint/Addl. Commissioners of Police, Delhi.
3. All Dy. Commissioners of Police, Districts/Units Delhi, including FRRO, IGIA & Spl. Cell, Delhi/New Delhi.

4. SO to CP & LA to CP, Delhi.
5. DCP/Legal Cell/PHQ, Delhi.
6. All SHO's in Delhi.
7. I/C Library, PHQ Delhi with 5 spare copies.
8. HAR/PHQ with 10 spare copies.
9. Guard file/Legal Cell/PHQ.